**FATUMO OLUWATOBI IFEOLUWA**

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Sex: Male

Date of Birth: January 04, 1983

Marital Status: Married

Contact Address: 6, Taiwo Street Mafoluku Oshodi Lagos

State Of Origin: Osun

Local Government Area: Ejigbo

Nationality: Nigerian

Telephone Nos: 08033880512, 08077459931

**CAREER OBJECTIVE**

To work in a well structured, challenging and sustainable organization in the areas of Information Technology and Management, where my drive, experience and skill would be optimally tasked and rewarded.

**SKILLS AND ABILITY**

* Highly dynamic.
* Excellent analytical and interpersonal communication skills.
* Strong numerical skills.
* Ability to work with minimal or no supervision.
* Good team player.
* Effective leadership skills.
* Strong passion for excellence
* Honest and reliable.

**EDUCATIONAL/ PROFESSIONAL INSTITUTIONS ATTENDED.**

* Yaba College Of Technology Yaba
* Lagos State University, Ojo Lagos
* Johns Hopkins University (Ruby on Rails Web Development via Coursera.org)
* Ibogun Comprehensive High School, Ogun State.
* Asecom Computer Institute.

**ACADEMIC/PROFESSIONAL CERTIFICATES OBTAINED.**

* Certificate (Ruby on Rails Web Development) – 2016
* Certificate in HTML, CSS and JavaScript for web developer – 2016
* Records Management And Record Tracking – 2016
* Higher National Diploma (Office Tech. and Management) – 2015
* Bachelor of Science (Business Admin.) – 2013
* National Examination Council, 0’Level – 2004
* Computer Hardware – 2001

**WORK EXPERIENCE**:

1. Faossy Clothing Jan 2016 to-date

**POSTION**: Web Developer

**DUTIES:**

* Responsible for designing, coding and modifying Company website, from layout to function and according to specifications.
* Strive to create visually appealing sites that feature user-friendly design and clear navigation.
* Strong understanding of UI, cross-browser compatibility, general web functions and standards.

1. Emzor Pharmaceutical Industries Ltd Jan 2015 to-date
2. **POSTION**: DATA MANAGEMENT ANALYST (Finance)

**DUTIES:**

* Compare entries/posting in the customer’s account on system with the customer statement from depot by matching the individual entries.
* Investigate any matched transaction on the customers’ statement from the depot as this could represent un-posted transaction.
* Ensuring that all customers returns are received as at when due through the head of section.
* Ensuring up to date information on all trading account on the system.
* Submit all observations to the supervising managers for decision making.

Emzor Pharmaceutical Industries Ltd. Feb. 2012 to Dec. 2014

1. **POSTION**: INVENTORY OFFICER (Finance)

**DUTIES:**

* Analyze data for sales plan.
* Sensitized the customers on cash drive and other related activities.
* Assisted in delivery of customers’ ledger history.
* Supervised cash recovery activities.
* Sensitized the customers on the company’s programs and activities.
* Attend to customers’ account issues.
* Monitor Inventory position.
* Post all un-posted transactions
* Notify customer of any issues and observations and request their input/opinion before any decision is taken.

1. StanbicIBTC Pension Manager
2. **POSTION**: DATA CAPTURER (Data Management Unit)

**DUTIES:**

* Organized documents; prepares and codes data for entry into computer system.
* inputting, organizing, and cataloging data
* Investigate and reconciled any discrepancies in files.
* Files material into proper location.
* Capturing all customer's filled information into the system through a systematic analysis that ensured absolute accuracy of data entered into the system.

**INTERESTS:** Reading and Traveling.

**REFREES:** To be furnished on request.

Stanbic

* Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry.
* Apply data program techniques and procedures.
* Generate reports, store completed work in designated locations and perform backup operations.
* Insert customer and account data by inputting text based and numerical information from source documents within time limits.
* Assisted in data entry and office/paper work.
* General office duties including typing, filing, faxing and answering customer phone calls.
* Trained other employees in basic administrative tasks.

Emzor Inventory analyst

* Maintained records and assigned employee´ uniforms, tool and work trailers.
* Maintaining inventory control and stocked items.
* Compare the quantities of items physically present in the warehouse to the inventory records of a warehouse.
* Receives and counts items in a warehouse inventory and records the data either manually or on a compute.

Application Engineer (finance)

* Involved into constant analysis, system monitoring, responding to critical/severe business problems, handling customer queries and doing appropriate escalation based on criticality and feasibility.
* Instructed professional training classes.
* Created training and tutorial videos.
* Lead projects providing technical guidance for team members assuring high quality standards and achieving sustainable results.
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* Provided daily technical support and assistance.
* Provide hands-on training for customers provided solutions.
* Researched and implemented new and upcoming technologies for community site integration.
* Support sales and marketing teams providing technical guidance.
* Worked in the maintenance and enhancements of applications.
* Production and review of project technical documentation.

Frontend Web Developer

* Implementing complex front-end applications using dynamic HTML.
* Maintaining websites for clients.
* Designing and maintaining front end for web and mobile applications.
* Design and development of various websites.
* Writing unit tests to improve code predictability and documentation.
* Designing and maintaining front end for web and mobile applications.
* Guiding internal team in case of difficulties.
* Handling meeting with customer in order to proper understand their needs.
* Understand the project needs and plan for development in server side implementation.
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